
Terms of Reference

For the development of the online tool to incorporate equality into teaching

Program:	Economic and Social Participation of Vulnerable Displaced Persons and local populations in the South Caucasus - EPIC
Program Manager:	Friederike Rochowanski
Program duration:	December 2017 – November 2024
Duration of Service:	December 2021 – June 2022
Place:	Georgia

1. Programme Background

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is a service enterprise for development cooperation with international operations and global experience. Owned by the Federal Republic of Germany, the organisation operates as a private-sector enterprise with a development-policy mandate: to make sustainable improvements to the living conditions of people in partner countries world-wide.

The Economic and social participation of vulnerable displaced and local population in the South Caucasus - EPIC is a regional programme, implemented by Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH since 2017. The programme is commissioned by the German Federal Ministry for Economic Development and Cooperation (BMZ) under the Special Initiative – Tackling the Root Causes of Displacement, Reintegrating Refugees (SI Displacement).

To reach its aim of improving the economic and social participation of vulnerable internally displaced persons (IDP), refugees and members of the local population in the South Caucasus EPIC project intervenes in the following 5 fields of action:

1. Capacity development of state and non-state actors, in particular of host communities, to promote the economic and social participation of vulnerable internally displaced persons, refugees, refugee-like population, and the local population;
2. Fostering income opportunities of vulnerable internally displaced persons, refugees, refugee-like population, and members of the local population, especially women and young people;
3. Improvement of economic perspectives of vulnerable internally displaced women, refugee women, refugee-like women, and women of the local population, with and without disabilities;
4. Increasing the opportunities for participation of vulnerable internally displaced persons, refugees, refugee-like population and members of the local population, especially young people and women, and their organizations in their communities;
5. Improvement of capacities for dialogue among state and non-state actors and vulnerable internally displaced persons, refugees, refugee-like population and the local community.

2. Situation analysis:

The EPIC project commits for the Gender Marker 2¹, which implies that “gender equality is the main objective of the project/program and is fundamental in its design and expected results. The program is designed with the principal intention of advancing gender equality and/or the empowerment of women and girls, reducing gender discrimination or inequalities, or meeting gender-specific needs.” Fostering the participation and empowerment of young people and people with disabilities is a cross-cutting priority for all project activities and is reflected in the programme’s indicators.

Target Group:

- In Georgia, the programme covers vulnerable IDPs and vulnerable members of the local population primarily in the regions of Samegrelo and Kvemo Kartli but could cover other regions with a higher number of IDPs and/or ethnic minorities. There are around 286 000 IDPs registered in Georgia. Thereof, 77% live in urban settlements and 23% - in rural settlements. Majority part of them live in the capital Tbilisi (around 40%) and in the Samegrelo-Zemo Svaneti region (around 30%) in Western Georgia. World Bank reports show that the IDPs are younger than the rest of society (16 to 24-year-olds constitute 20.3 %, the average value for the rest of the population is 16.7 %). The proportion of women in the IDP group is slightly higher (54%), however, they represent only 31% of the working IDPs. About 9% of the IDPs are physically and/or mentally impaired.

The service of the announced tender refers to the Fields of Action 3, which aims at the Improvement of economic perspectives of vulnerable internally displaced women, refugee women, refugee-like women, and women of the local population, with and without disabilities. the service specifically aims at the improved awareness of teachers on equality aspects and will contribute to the inclusion of these aspects into the teaching process.

3. Assignment objectives

The contractor is responsible for providing the following services in Georgia:

- Developing the self-paced online tool (e-course) that will enable teachers to incorporate equality into teaching.
- Online tool (e-course) should be developed for teachers that clearly and simply lay out the strategies to teach about equality in schools, with materials and external sources incorporated into online training.
- The service provider should create the content and the visual of the online tool.
- The service provider should create the team of experts who will work on the content of the online tool and should organize the pilot sessions to review and finalize the content before publication.
- The service provider should translate the online course content into Azerbaijani and Armenian languages.
- The online tool should have the registration and feedback mechanism that will allow GIZ to track how many people have used online tool and receive feedback from them.

¹ See: <https://www.oecd.org/dac/gender-development/Minimum-recommended-criteria-for-DAC-gender-marker.pdf>

- The online tool should be on the platform that will be easily and freely accessible for everyone from any technical gadget (laptop, tablet, phone).

The duration of the service is 6 months and will be implemented in close consultation with EPIC Gender and Inclusion Expert.

Period of assignment: From 15 December 2021 until 20 June 2022 and The overall indicative amount under this call for proposals is GEL 52,750.00

4. Scope of Work:

The service provider is required to consider the tasks to be performed with reference to the objectives of the services put out to Chapter 2. Following this, the service provider should provide and justify the strategy and the methodology with which it intends to provide the services for which it is responsible.

The service provider is required to present the team of experts relevant for the services for which it is responsible and describe the **cooperation** with them.

The service provider is required to describe the key **processes** for the services for which it is responsible and create a schedule that describes how the services according to Chapter **Fehler! Verweisquelle konnte nicht gefunden werden.** are to be provided.

Participation and empowerment of women and youth and persons with disabilities is the project's main focus throughout all project activities. Therefore, as a basis of all interventions, gender responsive and transformative approaches as well as the Leave No One Behind (LNOB).

The online tool should be adapted to the needs of the people with different disabilities. In order to be used by the largest ethnical minority communities living in Georgia (Armenian and Azerbaijani communities) the online tool should be published in three languages (Armenian, Azerbaijani and Georgian).

5. Type and timeframe of assignment:

Milestone	Estimated Deadline
The learning objective, timeline of the activities and general strategy is produced	20 January 2022
The team working on the development of the online tool is contracted	30 January 2022
The core content of the online tool is created (in Georgian)	March 1, 2022
The core visual content of the online tool is created	March 20, 2022
The visual and written content is reviewed by experts / by GIZ and finalized	April 15, 2022
The written content is translated into Armenian and Azerbaijani languages	May 10, 2022
The online tool is produced and technically sound (in Georgian)	May 15, 2022

The Georgian version of the online tool is piloted and reviewed	May 30, 2022
The online tool is produced and technically sound (in AZ and AM languages)	June 10, 2022
The online tool is finalized and published	June 20, 2022

6. Required qualifications and competencies:

The service provider is required to produce the self-paced online tool in close cooperation with the GIZ EPIC team.

- The service provider is responsible for selecting, preparing and contracting the experts (international and national, short and long term) assigned create the core content of the online tool and for short-term consultancy.
- The service provider makes available equipment and supplies (consumables) and assumes the associated operating and administrative costs.
- The service provider manages costs and expenditures, accounting processes and invoicing in line with the requirements of GIZ.
- The service provider reports regularly to GIZ in accordance with the AVB of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH from 2018.

7. Proposal submission and deadline:

The deadline for the submission is 6 December 2021