



Ref No.: 4200288938

Project: PX. 0272.GE10.Q2.03.002

Date: 14.07.2022

REQUEST FOR PROPOSALS
RFP No.: 4200288938

Mission: IOM Mission to Georgia.

Project Name: Enhancing Counter-Trafficking Capacities in Georgia by Sustaining Inter-Agency Coordination.

WBS: PX. 0272.GE10.Q2.03.002

Title of Services: Information campaign to Raise Awareness on Trafficking in Persons 2nd Phase.

Please submit your best quotation for the services listed below:

Company - IOM Georgia /Id. Code – 20385307

#	Item Description	Q-ty	Unit
1	Placement of Roll-up banner in the following locations: <ul style="list-style-type: none">Tbilisi International Airport (Arrival / Luggage space)Batumi International Airport (Arrival / Luggage space) Time Duration: 2 months.	2	Banners
2	Display of 30 second video clip on service announcement monitor screens in the following locations: <ul style="list-style-type: none">Tbilisi International Airport (Arrival / Luggage space)Batumi International Airport (Arrival / Luggage space) Time Duration: 2 months.	5 (3 at Tbilisi Airport, 2 at Batumi Airport)	Monitors
3	Print and display of posters at busy bus stops in central locations: <ul style="list-style-type: none">TbilisiBatumi Time Duration: 2 months.	12 (equally divided over Tbilisi and Batumi)	Ad Pages
Terms of reference (TOR) find in the enclosed Annex A			

All prices are to be quoted without VAT and valid at least within thirty (30) calendar days from the date of quotation.

Kindly send a copy of your duly signed quotation via email nsuarishvili@iom.int and akakushadze@iom.int on or before 20 July 2022.

Your quotation should be accompanied by the following documents:

1. Short information about your company and your experience.
2. Vendor information sheet (VIS), including Company Profile; Company's Articles of Incorporation; Certificate of Registration.
3. Code of Conduct for Suppliers.
4. Declaration of conformity for suppliers.
5. License country document / Certificate of Registration.
6. Bank statement document.

You may send the original copy of your quotation to the following address:

*The International Organization for Migration (IOM), Mission to Georgia
12 Tengiz Abuladze first Dead-end, Tbilisi, Georgia*

Thank you,
Very truly yours,

Nino Suarishvili
Procurement and Logistics Assistant
M. +995 577 244 869
nsuarishvili@iom.int