

TECHNICAL EVALUATION MATRIX (TEM)

Stage I: Mandatory Requirements (Pre-qualification Criteria)

At least 5 years' experience in web-development, proved with the respective documented evidence
Organization's portfolio shall include at least 15 developed websites, out of which at least 5 need to be interactive;
Letter of intent reflecting company's profile/organizational experience including summary of all required qualifications (as per the ToR - 'Qualifications')
Short technical proposal with description of the proposed work plan, timelines and working methodology.
Recommendation letters
Readiness to work without advance payment
CVs/resumes of the proposed experts/consultants

Stage II: Technical Evaluation Criteria

1	Previous experience
1.1	Overall experience
1.2	Proven experience in developing at least 15 developed websites
1.3	Proven experience in developing at least 5 interactive websites;
2	Relevant experience of successfully completed projects
2.1	Proven experience of effective communication and partnership with other institutions (reference letters)
2.2	Working experience with other international organizations/UN in the similar fields
3	Staff experience and Skills
3.4	CVs of project management and experts
3.5	Clear and reasonable Project staff list
4	Proposed methodology and approach
4.1	Proposed work plan and approach of implementation of the tasks as per the ToR;
4.2	Quality control mechanisms
4.3	Relevance and reliability of the presented list of references