

giz Office Tbilisi

**Transaction number:** 83410592  
**Project processing number:** 20.2275.4.002.00  
**Project:** Enabling the implementation of Georgia`s Forest Sector Reform - ECO.Georgia  
**Works/services tendered:** Creating consumer awareness and providing technical advisory services for fuelwood users  
**Country:** Georgia  
**Procedure type:** Public invitation to tender

**Invitation to submit a tender**

Dear Sir/Madam,

Thank you for your interest in this procurement procedure.

The German Federal Ministry for Economic Cooperation and Development (BMZ), GCF and SDC has commissioned us to implement the above project.

Estimated budget: 1,800,000 GEL. **This is an approximation and actual financial offers may vary.**

This initial evaluation is done by the project to achieve all milestones and deliverables given in the ToR.

Please submit your tender no later than **08.09.2022**

**17:00 o'clock** to the following address:

**GIZ Tbilisi Office, Rustaveli 42 / Griboedov 31a 0108 Tbilisi, III floor.**

**The Bid(s) must reach the specified address, before expiry of the submission deadline.**

**Bids are to be submitted using the two-envelope procedure; i.e. we request that you submit the prices offer and technical offer in two separate, sealed envelopes. Bids must be duly signed and stamped (if available).**

**Details of our submission** requirements are explained in this letter and in the requirements for application included with the procurement documents. Please note that this is an 'open procedure' and that there will therefore be **no negotiations**.

**German Development Cooperation  
GIZ Office Georgia**

Rustaveli Av. 42/Griboedov Str. 31a  
0108 Tbilisi, Georgia  
T +995 32 2201822  
F +995 32 2201801

Your reference  
Our reference

05.08.2022

Deutsche Gesellschaft für  
Internationale Zusammenarbeit (GIZ) GmbH

Registered offices  
Bonn and Eschborn, Germany

Friedrich-Ebert-Allee 32+36  
53113 Bonn, Germany  
T +49 228 4460-0  
F +49 228 4460-1766

Dag-Hammarskjöld-Weg 1-5  
65760 Eschborn, Germany  
T +49 6196 79-0  
F +49 6196 79-1115

E info@giz.de  
I www.giz.de

Registered at  
Local court (Amtsgericht)  
Bonn, Germany  
Registration no. HRB 18384  
Local court (Amtsgericht)  
Frankfurt am Main, Germany  
Registration no. HRB 12394  
VAT no. DE 113891176  
Tax no. 040 250 56973

Chairman of the Supervisory Board  
Jochen Flasbarth, State Secretary

Management Board  
Tanja Gönner (Chair)  
Ingrid-Gabriela Hoven  
Thorsten Schäfer-Gümbel

Commerzbank AG Frankfurt am Main  
BIC (SWIFT): COBADEFFXXX  
IBAN: DE45 5004 0000 0588 9555 00

Within the framework of the basic project described in the terms of reference, GIZ reserves the right to award contracts for additional services of a comparable scope to the successful tenderer in this procedure by means of a limited invitation to tender without a competitive tender or to enter into a follow-on contract pursuant to the criteria listed in the terms of reference and the other procurement documents.

**The envelope containing the technical offer must be labelled as follows:**

**1. Technical Offer**

From: [please note name, address, phone, e-mail of the Bidder]

For: Creating consumer awareness and providing technical advisory services for fuelwood users

<Tender Number: 83410592> <PN: 20.2275.4.002.00>

„confidential”

Addressed to: GIZ Tbilisi Office, Rustaveli 42 / Griboedov 31a 0108  
Tbilisi

**The envelope containing the price offer must be labelled as follows:**

**2. Price Offer**

From: [please note name, address, phone, e-mail of the Bidder]

For: Creating consumer awareness and providing technical advisory services for fuelwood users

<Tender Number: 83410592> <PN: 20.2275.4.002.00>

„confidential”

Addressed to: GIZ Tbilisi Office, Rustaveli 42 / Griboedov 31a 0108  
Tbilisi

Please submit your tender in English in accordance with the requirements stipulated in the procurement documents.

Planned schedule for the rest of the procurement procedure:

Information to tenderers about result of tender evaluation	First week of October 2022
Award of contract	First week of October 2022
Commencement of service delivery	Mid of October
Your tender will remain legally binding up to	31.12.2022

### Questions

#### **Deadline for submission of questions: 28.08.2022 23:59**

Please raise any commercial, technical or procedural questions promptly, and no later than the deadline for submission of queries specified on above. Questions can only be submitted electronically, using Question and Answer module on tender platforms either *tenders.ge* or *etenders.ge*. Non-compliance may result in your tender not being considered.

Our requirements for application and other procurement documents, which are listed in the annex below, also apply.

Yours sincerely,

Deutsche Gesellschaft für  
Internationale Zusammenarbeit (GIZ) GmbH  
GIZ Office Tiflis

Procurement and Contracting Unit

(sent electronically without signature)

### Annexes

1. Requirements for application for the award of contracts for services and work above the EU threshold (local 2022)
2. General Terms and Conditions of Contract (local terms and conditions) for supplying services and work on behalf of GIZ
3. Terms of reference and annexes
4. Self-declaration of eligibility for Public invitation to tender
5. Grid for assessing the eligibility of candidates/tenderers
6. Price schedule
7. Grid for the technical assessment of tenders
8. Declaration by candidate/bidding consortium
9. Declaration of availability