

TECHNICAL EVALUATION MATRIX (TEM)

Stage I: Mandatory Requirements (Pre-qualification Criteria)

At least 5 years of experience in the field of child welfare, deinstitutionalization, family support services, or/and alternative care
Proven knowledge of the child protection and child welfare system in Georgia
Substantial experience in developing manuals, guidelines, standards, instruments and training programmes for children, children with disabilities, caregivers or/and social service workforce;
Ability to attract additional expertise to inform the technical work (in the field of child protection/ child welfare or/and deinstitutionalization/alternative care)
Ability to perform field work in constraint situations caused by the COVID-19 pandemic
Ability to perform all operations in Georgian language and produce reports and documents in Georgian and English
Project proposal including the workplan
A financial proposal in GEL with details indicated in the ToR
CVs/short Bios of the project manager and proposed experts

Stage

1	Previous experience
1.1	Years of experience in the field of child welfare, deinstitutionalization, family support services, or/and alternative care
1.2	Number of projects that include developing manuals, guidelines, standards, instruments and training programmes for children, children with disabilities, caregivers and social service workforce;
1.3	The experience working with children and/or persons with disabilities or/and in the disability area
1.4	Working experience with other international organizations/UN in the similar fields
2	Organizational Skills and Capacity
2.1	Ability to attract additional expertise to inform the technical work (in the field of child protection/ child welfare/deinstitutionalization or/and alternative care)
2.2	Ability to perform in constraint situations caused by the COVID-19 pandemic
2.3	Ability to perform all operations in Georgian language and produce reports in Georgian and English
2.4	CVs of Project management and experts

3	Quality of the project proposal
3.1	Proposed actions, the work plan and approach to the implementation of the tasks as per the ToR
3.2	project monitoring and quality assurance mechanisms mechanisms in place
4	Financial stability
4.1	Readiness to work without advance payment
4.2	Profit/loss at the end of the previous year
	Total score: