

# Grid for the technical assessment of bids below the EU threshold (Local)

Officer responsible for the commission:		Project:	<b>GIZ Country Office Tbilisi</b>	Processing number:	<b>03.9207.6-005.00</b>
Assessor:		Services put out to tender:	<b>Transportation Service (Airport shuttle)</b>	Transaction number:	<b>83445723</b>
Version (Delete as appropriate):	<b>Individual assessment/overall assessment</b>				Tenderers 1 to 5 of 10

(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5	
		(3) Points (max.10)	(4) Assessment (2)x(3)								
<b>1 Assessment of technical-methodological design</b>											
<b>1.1 Strategy</b>											
1.1.1 Description and justification of the contractor's strategy for delivering the services put out to tender	10%		0,0		0,0		0,0		0,0		0,0
1.1.2			0,0		0,0		0,0		0,0		0,0
<b>Interim total 1.1</b>	<b>10%</b>		<b>0,0</b>								
<b>1.2 Cooperation</b>											
1.2.1			0,0		0,0		0,0		0,0		0,0
1.2.2			0,0		0,0		0,0		0,0		0,0
<b>Interim total 1.2</b>	<b>0%</b>		<b>0,0</b>								
<b>1.3 Steering structure</b>											
1.3.1			0,0		0,0		0,0		0,0		0,0
1.3.2			0,0		0,0		0,0		0,0		0,0
<b>Interim total 1.3</b>	<b>0%</b>		<b>0,0</b>								
<b>1.4 Processes</b>											
1.4.1 Presentation and explanation of the implementation plan: work steps, milestones, schedule	5%		0,0		0,0		0,0		0,0		0,0
1.4.2			0,0		0,0		0,0		0,0		0,0
<b>Interim total 1.4</b>	<b>5%</b>		<b>0,0</b>								
<b>1.5 Learning and innovation</b>											
1.5.1			0,0		0,0		0,0		0,0		0,0
1.5.2			0,0		0,0		0,0		0,0		0,0
<b>Interim total 1.5</b>	<b>0%</b>		<b>0,0</b>								
<b>1.6 Project management of the contractor</b>											
1.6.1 Approach and procedure for coordination with/in GIZ project	5%		0,0		0,0		0,0		0,0		0,0
1.6.2			0,0		0,0		0,0		0,0		0,0

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		(3) Points (max.10)	(4) Assessment (2)x(3)								
1.6.3			0,0		0,0		0,0		0,0		0,0
<b>Interim total 1.6</b>	<b>5%</b>		<b>0,0</b>								
1.7 Further requirements			0,0		0,0		0,0		0,0		0,0
<b>Total 1</b>	<b>20%</b>		<b>0,0</b>								
<b>2 Assessment of proposed staff</b>											
<b>2.1 Point of contact for logistical needs</b>											
2.1.1 Education: Bachelor's degree in a relevant field (Business Administration, Management, Tourism or any other related field)	5%		0,0		0,0		0,0		0,0		0,0
2.1.2 Language: C2-level language proficiency in Georgian (5 out of 10 points) B2-level language proficiency in English (5 out of 10 points) according to CEFR	5%		0,0		0,0		0,0		0,0		0,0
2.1.3 General professional experience: 5 years of experience in ticketing / travel Management.	5%		0,0		0,0		0,0		0,0		0,0
2.1.4 Specific professional experience: 3 years of experience with service delivery to international and/or governmental organizations working in Georgia	5%		0,0		0,0		0,0		0,0		0,0
<b>2.2 Driver (at least 3 persons)</b>			0,0		0,0		0,0		0,0		0,0
2.2.1 - Qualifications (min 3 years of driving experience)	10%		0,0		0,0		0,0		0,0		0,0
2.2.2 - Language (English)	5%		0,0		0,0		0,0		0,0		0,0
2.2.3 - CV	5%		0,0		0,0		0,0		0,0		0,0
2.2.4 - Copy of drivers licence	5%		0,0		0,0		0,0		0,0		0,0
<b>Interim total 2.1</b>	<b>45%</b>		<b>0,0</b>								
<b>Total 2</b>	<b>45%</b>		<b>0,0</b>								
<b>3 Vehicles (at least 3)</b>											
3.1.1 Photos of the vehicles	5%		0,0		0,0		0,0		0,0		0,0
3.1.2 Copy of the vehicle registration document	5%		0,0		0,0		0,0		0,0		0,0
3.1.3 Information on mileage	5%		0,0		0,0		0,0		0,0		0,0
3.1.4 Information on the type of tyres	5%		0,0		0,0		0,0		0,0		0,0
3.1.5 Information on stains or tears in the seats	5%		0,0		0,0		0,0		0,0		0,0
3.1.6 Proof of auto insurance	10%		0,0		0,0		0,0		0,0		0,0
<b>Total 3</b>	<b>35%</b>		<b>0,0</b>								
<b>Overall total 1 + 2 +3</b>	<b>100%</b>		<b>0,0</b>								
<b>Assessment in %</b>			<b>0,00%</b>								
<b>Ranking</b>											

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I hereby declare that I completed this assessment independently, to the best of my knowledge and in good faith.

\_\_\_\_\_  
Date, name