

# Grid for the technical assessment of bids below the EU threshold (Local)

Officer responsible for the commission:		Project:	<b>Strengthening Citizen Participation in Azerbaijan (SPA)</b>	Processing number:	<b>21.2235.6-007.00</b>
Assessor:		Services put out to tender:	<b>Interpretation and translation services for Georgian – Azerbaijani and English - Azerbaijani</b>	Transaction number:	<b>83484628</b>
Version (Delete as appropriate):	<b>Individual assessment/overall assessment</b>				Tenderers 1 to 5 of 10

(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	
<b>1</b>		<b>Assessment of technical-methodological design</b>										
<b>1.1</b>		<b>Strategy</b>										
1.1.1	5%		0,0		0,0		0,0		0,0		0,0	
1.1.2	5%		0,0		0,0		0,0		0,0		0,0	
<b>Interim total 1.1</b>	<b>10%</b>		<b>0,0</b>		<b>0,0</b>		<b>0,0</b>		<b>0,0</b>		<b>0,0</b>	
<b>1.2</b>		<b>Cooperation</b>										
1.2.1			0,0		0,0		0,0		0,0		0,0	
1.2.2			0,0		0,0		0,0		0,0		0,0	
<b>Interim total 1.2</b>	<b>0%</b>		<b>0,0</b>		<b>0,0</b>		<b>0,0</b>		<b>0,0</b>		<b>0,0</b>	
<b>1.3</b>		<b>Steering structure</b>										
1.3.1			0,0		0,0		0,0		0,0		0,0	
1.3.2			0,0		0,0		0,0		0,0		0,0	
<b>Interim total 1.3</b>	<b>0%</b>		<b>0,0</b>		<b>0,0</b>		<b>0,0</b>		<b>0,0</b>		<b>0,0</b>	
<b>1.4</b>		<b>Processes</b>										
1.4.1	4%		0,0		0,0		0,0		0,0		0,0	
1.4.2			0,0		0,0		0,0		0,0		0,0	
<b>Interim total 1.4</b>	<b>4%</b>		<b>0,0</b>		<b>0,0</b>		<b>0,0</b>		<b>0,0</b>		<b>0,0</b>	
<b>1.5</b>		<b>Learning and innovation</b>										
1.5.1			0,0		0,0		0,0		0,0		0,0	
1.5.2			0,0		0,0		0,0		0,0		0,0	
<b>Interim total 1.5</b>	<b>0%</b>		<b>0,0</b>		<b>0,0</b>		<b>0,0</b>		<b>0,0</b>		<b>0,0</b>	
<b>1.6</b>		<b>Project management of the contractor</b>										
1.6.1	4%		0,0		0,0		0,0		0,0		0,0	
1.6.2	5%		0,0		0,0		0,0		0,0		0,0	

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		(3) Points (max.10)	(4) Assessment (2)x(3)								
1.6.3 Contractor's backstopping strategy (incl. CVs of the technical and administrative backstopper)			0,0		0,0		0,0		0,0		0,0
<b>Interim total 1.6</b>	<b>9%</b>		<b>0,0</b>								
<b>1.7 Further requirements</b>			0,0		0,0		0,0		0,0		0,0
<b>Total 1</b>	<b>23%</b>		<b>0,0</b>								
<b>2 Assessment of proposed staff</b>											
<b>2.1 Coordinator (in accordance with ToR provisions/criteria)</b>											
2.1.1 - Qualifications	3%		0,0		0,0		0,0		0,0		0,0
2.1.2 - Language	4%		0,0		0,0		0,0		0,0		0,0
2.1.3 - General professional experience	4%		0,0		0,0		0,0		0,0		0,0
2.1.4 - Specific professional experience	3%		0,0		0,0		0,0		0,0		0,0
2.1.5 - Leadership/management experience	2%		0,0		0,0		0,0		0,0		0,0
2.1.6 - Regional experience			0,0		0,0		0,0		0,0		0,0
2.1.7 - Development cooperation experience	1%		0,0		0,0		0,0		0,0		0,0
2.1.8 - Other			0,0		0,0		0,0		0,0		0,0
<b>Interim total 2.1</b>	<b>17%</b>		<b>0,0</b>								
<b>2.2 Expert 1 (in accordance with ToR provisions/criteria)</b>											
2.2.1 - Qualifications	4%		0,0		0,0		0,0		0,0		0,0
2.2.2 - Language	5%		0,0		0,0		0,0		0,0		0,0
2.2.3 - General professional experience	5%		0,0		0,0		0,0		0,0		0,0
2.2.4 - Specific professional experience			0,0		0,0		0,0		0,0		0,0
2.2.5 - Leadership/management experience			0,0		0,0		0,0		0,0		0,0
2.2.6 - Regional experience			0,0		0,0		0,0		0,0		0,0
2.2.7 - Development cooperation experience	2%		0,0		0,0		0,0		0,0		0,0
2.2.8 - Other			0,0		0,0		0,0		0,0		0,0
<b>Interim total 2.2</b>	<b>16%</b>		<b>0,0</b>								
<b>2.3 Expert 2 (in accordance with ToR provisions/criteria)</b>											
2.3.1 - Qualifications			0,0		0,0		0,0		0,0		0,0
2.3.2 - Language			0,0		0,0		0,0		0,0		0,0
2.3.3 - General professional experience			0,0		0,0		0,0		0,0		0,0
2.3.4 - Specific professional experience			0,0		0,0		0,0		0,0		0,0
2.3.5 - Leadership/management experience			0,0		0,0		0,0		0,0		0,0
2.3.6 - Regional experience			0,0		0,0		0,0		0,0		0,0
2.3.7 - Development cooperation experience			0,0		0,0		0,0		0,0		0,0
2.3.8 - Other			0,0		0,0		0,0		0,0		0,0
<b>Interim total 2.3</b>	<b>0%</b>		<b>0,0</b>								

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		(3) Points (max.10)	(4) Assessment (2)x(3)								
<b>2.4 Expert 3 (in accordance with ToR provisions/criteria)</b>											
2.4.1 - Qualifications			0,0		0,0		0,0		0,0		0,0
2.4.2 - Language			0,0		0,0		0,0		0,0		0,0
2.4.3 - General professional experience			0,0		0,0		0,0		0,0		0,0
2.4.4 - Specific professional experience			0,0		0,0		0,0		0,0		0,0
2.4.5 - Leadership/management experience			0,0		0,0		0,0		0,0		0,0
2.4.6 - Regional experience			0,0		0,0		0,0		0,0		0,0
2.4.7 - Development cooperation experience			0,0		0,0		0,0		0,0		0,0
2.4.8 - Other			0,0		0,0		0,0		0,0		0,0
<b>Interim total 2.4</b>	<b>0%</b>		<b>0,0</b>								
<b>2.5 Expert 4 (in accordance with ToR provisions/criteria)</b>											
2.5.1 - Qualifications			0,0		0,0		0,0		0,0		0,0
2.5.2 - Language			0,0		0,0		0,0		0,0		0,0
2.5.3 - General professional experience			0,0		0,0		0,0		0,0		0,0
2.5.4 - Specific professional experience			0,0		0,0		0,0		0,0		0,0
2.5.5 - Leadership/management experience			0,0		0,0		0,0		0,0		0,0
2.5.6 - Regional experience			0,0		0,0		0,0		0,0		0,0
2.5.7 - Development cooperation experience			0,0		0,0		0,0		0,0		0,0
2.5.8 - Other			0,0		0,0		0,0		0,0		0,0
<b>Interim total 2.5</b>	<b>0%</b>		<b>0,0</b>								
<b>2.6 Short-term expert pool 1 (in accordance with ToR provisions/criteria)</b>											
2.6.1 - Qualifications	4%		0,0		0,0		0,0		0,0		0,0
2.6.2 - Language	5%		0,0		0,0		0,0		0,0		0,0
2.6.3 - General professional experience	5%		0,0		0,0		0,0		0,0		0,0
2.6.4 - Specific professional experience			0,0		0,0		0,0		0,0		0,0
2.6.5 - Regional experience			0,0		0,0		0,0		0,0		0,0
2.6.6 - Development cooperation experience	2%		0,0		0,0		0,0		0,0		0,0
2.6.7 - Other	1%		0,0		0,0		0,0		0,0		0,0
<b>Interim total 2.6</b>	<b>17%</b>		<b>0,0</b>								
<b>2.7 Short-term expert pool 2 (in accordance with ToR provisions/criteria)</b>											
2.7.1 - Qualifications	4%		0,0		0,0		0,0		0,0		0,0
2.7.2 - Language	5%		0,0		0,0		0,0		0,0		0,0
2.7.3 - General professional experience	5%		0,0		0,0		0,0		0,0		0,0
2.7.4 - Specific professional experience			0,0		0,0		0,0		0,0		0,0

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		(3) Points (max.10)	(4) Assessment (2)x(3)								
2.7.5 - Leadership/management experience			0,0		0,0		0,0		0,0		0,0
2.7.6 - Development cooperation experience	2%		0,0		0,0		0,0		0,0		0,0
2.7.7 - Other	1%		0,0		0,0		0,0		0,0		0,0
<b>Interim total 2.7</b>	<b>17%</b>		<b>0,0</b>								
<b>2.8</b>	<b>Assessment of proposed personnel for non-specified positions (provided permissible under ToRs)</b>										
2.8.1	Composition and sufficient assignment duration of the team in order to perform the tasks specified in the <u>schedule and personnel assignment plan</u>		0,0		0,0		0,0		0,0		0,0
2.8.2	Qualifications and sufficient assignment duration of the team (professional experience and other specific experience) in order to process theme 1	0%	0,0		0,0		0,0		0,0		0,0
2.8.3	Qualifications and sufficient assignment duration of the team (professional experience and other specific experience) in order to process theme 2	0%	0,0		0,0		0,0		0,0		0,0
<b>Interim total 2.8</b>	<b>0%</b>		<b>0,0</b>								
<b>Total 2</b>	<b>67%</b>		<b>0,0</b>								
<b>3</b>	<b>Experience of the company / organization</b>										
3.1	Experience of the company / organization in working in the social field	10%	0,0		0,0		0,0		0,0		0,0
3.2			0,0		0,0		0,0		0,0		0,0
<b>Total 3</b>	<b>10%</b>		<b>0,0</b>								
<b>Overall total 1 + 2 +3</b>		<b>100%</b>	<b>0,0</b>		<b>0,0</b>		<b>0,0</b>		<b>0,0</b>		<b>0,0</b>
<b>Assessment in %</b>			<b>0,00%</b>								
<b>Ranking</b>											

I hereby declare that I completed this assessment independently, to the best of my knowledge and in good faith.

**05.03.2025, Joerg Le Blanc, Component Manager, OU3900**

Date, name