



Evaluation Scheme for Technical Assessment of Offers

Section/ Division:	<b>Assignment Title:</b> local consultancy to undertake an analysis and preparation of the series of virtual events on Municipal Response to COVID-19 for sustainable urban development in Southeast Europe and Caucasus	Project title:	“Connective Cities – The Community of Practice for Sustainable Urban Development” PN: 19.6253.9-001.02					
N	Criteria (1)	Weighting in % (2)	Company 1		Company 2		Company 3	
			points (max. 100) (3)	assess- ment (2)x(3) (4)	points (max. 100) (5)	assess- ment (2)x(5) (6)	points (max. 100) (7)	assess- ment (2)x(7) (8)
<b>1. Experience of the Expert/Company</b>								
1.1	<i>The proposal shall provide evidence of the experts' capabilities and experience in executing similar projects/consultancy services of similar size, scope, and complexity, as it is described and required by respective ToR;</i>	25.0%		0.0		0.0		0.0
1.2	<i>The technical proposal shall provide evidence of the experts' experience and capabilities in developing analytical and policy level documentation in the sphere, as it is described and required by respective ToR;</i>	20.0%		0		0.0		0.0
1.3	<i>The technical proposal shall provide evidence of the experts' experience in developing presentations, training and other materials that are relevant to the assignment and respective ToR;</i>	20.0%		0		0.0		0.0
1.4	<i>The technical proposal shall provide evidence of the experts' experience in preparing quality publications/guides/methodologies that are relevant to the assignment and respective ToR;</i>	15.0%		0		0.0		0.0
<i>Subtotal for 1</i>		80.0%		0.0		0.0		0.0
<b>2. Appropriateness of the technical proposal</b>								
2.1	<i>The technical proposal shall explain in detail how the experts will produce deliverables listed in the terms of reference considering such aspects as relevance, consistency, cost-effectiveness, and timeliness of actions included in the technical proposal.</i>	20.0%		0		0		0
<i>Subtotal for 2</i>		20.0%		0		0		0
<b>Grand Total</b>		100.0%		0.0		0.00		0.00

EVALUATOR 1	
FIRST, LAST NAME	
TITLE/ORGANIZATION	
DATE	
SIGNATURE	

EVALUATOR 2	
FIRST, LAST NAME	
TITLE/ORGANIZATION	
DATE	
SIGNATURE	