

Section/ Division: 3800		Assignment Title: Administrative support of the „Georgian Apparel and Fashion Association“		Project title: Clusters 4 Development: Better Business Sophistication in Georgia						
		Weighting in % (2)	points (max. 100)	assessment (2)x(5) (6)	points (max. 100)	assessment (2)x(5) (6)	points (max. 100)	assessment (2)x(5) (6)	points (max. 100)	assessment (2)x(5) (6)
<b>1</b>	<b>Appropriateness of suggested concept and work plan</b>									
	<i>Interpretation of objectives</i>	5								
	<i>Work schedule and timelines</i>	5								
	<i>Letter of motivation</i>	10								
	<i>Letter of recommendation</i>	10								
<b>Subtotal for 1</b>		30								
<b>2</b>	<b>Experience of the Consultant</b>									
	<i>Excellent communication skills both in Georgian and English languages</i>	20								
	<i>Advanced computer skills including Microsoft Office and web-based applications</i>	20								
	<i>Bachelor's degree in Business Administration, Economics, Marketing or a related discipline.</i>	10								
	<i>At least 2 years of relevant professional experience providing administrative support to one of the following: 1. Local or international project 2. Team or division of an organization 3. CEO / director of local or international organization / Association</i>	20								
<b>Subtotal for 2</b>		70								
<b>Grand Total</b>		100								

Assessed by