

Grid for the technical assessment of bids below the EU threshold (Local)

Officer responsible for the commission:		Project:		Processing number:	23.2128.9-001.00
Assessor:		Services put out to tender:	Support to the introduction of participatory budgeting in selected Georgian municipalities in line with the key principles of Agenda 2030	Transaction number:	83442440

Version (Delete as appropriate): **Individual assessment/overall assessment** Tenderers 1 to 5 of 10

(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5	
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1	Assessment of technical-methodological design										
1.1	Strategy										
1.1.1	Technical proposal explains in details how the company plans the work and deliver the milestones listed in the Terms of Reference (ToR) document considering such aspects as compliance with the ToR, implementation methodology, timelines of actions included in the technical proposal	15%	0,0	0,0	0,0	0,0	0,0	0,0	0,0	0,0	0,0
1.1.2	Presented work plan, including implementation schedule of number of work days per tasks to be performed by the potential contractor for completion of this assignment	15%	0,0	0,0	0,0	0,0	0,0	0,0	0,0	0,0	0,0
Interim total 1.1		30%	0,0	0,0	0,0	0,0	0,0	0,0	0,0	0,0	0,0

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Total 1	30%		0,0		0,0		0,0		0,0		0,0	
2	Assessment of proposed staff											
2.1	Team Leader (in accordance with ToR provisions/criteria)											
2.1.1	3%		0,0		0,0		0,0		0,0		0,0	
2.1.2	3%		0,0		0,0		0,0		0,0		0,0	
2.1.3	3%		0,0		0,0		0,0		0,0		0,0	
2.1.4	3%		0,0		0,0		0,0		0,0		0,0	
2.1.5	3%		0,0		0,0		0,0		0,0		0,0	
Interim total 2.1	15%		0,0		0,0		0,0		0,0		0,0	
2.6	Short-term expert pool (in accordance with ToR provisions/criteria)											
2.6.1	10%		0,0		0,0		0,0		0,0		0,0	
2.6.2	5%		0,0		0,0		0,0		0,0		0,0	
2.6.3	10%		0,0		0,0		0,0		0,0		0,0	
2.6.4	10%		0,0		0,0		0,0		0,0		0,0	
Interim total 2.6	35%		0,0		0,0		0,0		0,0		0,0	
2.11	Assessment of proposed personnel for non-specified positions (provided permissible under ToRs)											
2.11.1	5%		0,0		0,0		0,0		0,0		0,0	
Interim total 2.11	5%		0,0		0,0		0,0		0,0		0,0	
Total 2	55%		0,0		0,0		0,0		0,0		0,0	
3	Experience of the company / organization											
3.1	15%	10,0	150,0	10,0	150,0	10,0	150,0	10,0	150,0	10,0	150,0	
3.2		10,0	0,0	10,0	0,0	10,0	0,0	10,0	0,0	10,0	0,0	
Total 3	15%		150,0		150,0		150,0		150,0		150,0	
Overall total 1 + 2 +3		100%		150,0		150,0		150,0		150,0		150,0
Assessment in %				15,00%		15,00%		15,00%		15,00%		15,00%
Ranking												

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I hereby declare that I completed this assessment independently, to the best of my knowledge and in good faith.

Date, name