Abstract

This document includes the statement of Georgian Card JSC about the proposals to purchase the product (including services). Document includes procurement’s procedure, where the requirements may be described in terms of conceptual principle (in general), but also with functional and result-oriented specifications – without mentioning a specific way (detailed technical specifications) to achieve the desired result

Details

Tender № 19 Announcement Date: 5/8/2024

End Date: 5/14/2024

15:00

**purchasing of AtLassian Jira Software Standard Cloud– Confluance Standard Cloud Licenses**

Request for Tender Proposal

Contact Information

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**INTRODUCTION**

## Briefly about our Georgian Card JSC

Georgian Card JSC is the leading service operator of the payment business, providing the service to the companies in Georgia since 1997. Until today, Georgian Card retains its position of the market leader: processing up to 200 operations per second for 1000 ATM-s, more than 10000 POS terminals and more than 3000 Self-Service terminals

Georgian Card JSC (JSC Bank of Georgia’s processing center) is seeking proposals from qualified vendors for the procurement of **Atlassian Jira Software Standard Cloud** and **Confluence Standard Cloud licenses**.

**Scope of Licenses Required**

1. Atlassian Access 200 users **(7 month license support)**
2. Cloud-Jira Software Standard License- approximately 30-50 User **(7 month license support)**
3. Cloud- Confluence Standard License- approximately 150-200 User **(7 month license support)**

**VENDOR REQUIREMENTS**

**In order to qualify for the review, the bidder must meet all the requirements listed below:**

* Must be able to conduct assessments/requested services in region of Georgia.
* Must be able to start within 10 (calendar days) from the signing of agreement.
* Must not face insolvency proceedings and must not be in the process of liquidation / reorganization.
* Experience with Atlassian products and cloud licensing.
* Provide references or case studies demonstrating successful implementations;
* Must have at least **5** (**five**) years of experience in providing similar services.

# DISCLAIMER

The announcement of the tender does not oblige Georgian Card JSC to sign a contract with any of the participants and at any stage of the tender Georgian Card JSC reserves the right to terminate the tender without disclosing reason to any of the bidders.

# EVALUATION CRITERIA

Proposals will be evaluated based on the following criteria:

* Experience and qualifications of the bidder and its personnel.
* Compliance with specified requirements
* Cost-effectiveness and value for money.
* References from previous clients.

Vendor reputation and service capabilities

# PROPOSAL SUBMISSION

Bidders must submit a proposal that includes the following:

* Bidders are obliged to provide the documents required by the tender requirements – to the contact person, indicated in this document;
* Additional information – if needed, should be obtained or clarified by contacting to the person – via e-mail or telephone, indicated on the cover page of this document;
* After the completion is over, the tender commission will review the bids and select the supplier with the best conditions;
* The bidder should submit the total price of the service;
* The bidder should submit a presentation of the proposed product (or service) and datasheet files;
* Proposal currency should be indicated in **USD excluding VAT**;
* All documents and information that should be submitted by the bidder must be certified with the signature and seal of the authorized representative;
* In order to participate in the tender, it is necessary for the organization to submit the following mandatory documents:
* Suggested price list (**Appendix 1**);
* Bank details (**Appendix 2**);
* Product/Service characteristics (**Appendix 3**);
* During the tender, bidder is obliged to submit an additional legal or financial document upon the request;
* The proposal must be valid at least for 90 calendar days.

Payment Option:

* **Monthly Payment-** Calculate the monthly cost based on the total yearly cost divided by 12 months\*
* **Yearly Payment -** This involves paying the total cost upfront for a year's worth of service

\*For monthly payments, calculate the prices based on maximum user utilization

# ASSIGNMENTS DESCRIPTION

A detailed description of the subject solution/service characteristics shall be given in **Appendix 3** (only when needed and if not pre-filled).

# ATTACHED DOCUMENTATION

* Appendix 1: Price list;
* Appendix 2: Bank details;
* Appendix 3: Product/Service characteristics.

### Appendix 1: – Price List

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Jira Software standard cloud, Confluence Standard Cloud licenses** | **Product Description** | **Quantity** | **Price** | **Service Delivery Date** | **Commercial Term License** |
| Atlassian Access 200 users | 200 User |  | No longer than 31st of May, 2024 | 7 Month License Support |
| Cloud-Jira Software Standard License | 30-50 User |  |
| Cloud- Confluence Standard License | app. 150 -200 User |  |

**Total:**

### Appendix 2: Bank Details

|  |  |
| --- | --- |
| Information about bidder organization | |
| Company Name: |  |
| Company Identification Number: |  |
| Company Business Address: |  |
| Address 2: (if different from above) |  |
| Manager Name and Surname: |  |
| Manager Identification Number: |  |
| Manager Phone Number: |  |
| Name and Surname of the contact person: |  |
| Contact Person Identification Number: |  |
| Phone: |  |
| E-mail: |  |
| Web-page: |  |
| Bank Name: |  |
| Bank Code: |  |
| Bank Account Number: |  |

### Appendix 3: Product/Service characteristics

|  |  |  |  |
| --- | --- | --- | --- |
| **Jira Software Standard Cloud, Confluence Standard Cloud licenses** | **Product Description** | **Quantity** | **Commercial Term License** |
| Atlassian Access 200 users | 200 User | 7 Month License Support |
| Cloud-Jira Software Standard License | 30-50 User |
| Cloud- Confluence Standard License | appr. 150 -200 User |